

**PAC Meeting Minutes
September 16 2009**

1. **Welcome Back!** 3pm meeting begins.
Attendance: Arlene Deptuck, Diana King, Mary Vassilopoulos, Katie Weber, Betty Murray, Corinne Labas, Ann Rahme, Joseph Mottahedeh, Lauren Crum, Liz Laidlaw, Shelly Howlett, Mary Pady, Mike Ireland, Micha Prins, Mr. Ken Hird.
2. **Review September 16 2009 Agenda-**
 - addition of Fundraisers- g) Hot Lunch h) Christmas Craft Fair
3. **Accept June 10 2009 minutes-** all reviewed
 - Motion to accept minutes- Liz
 - Motion seconded by Ann
 - Voted by all present-
 - Minutes approved
4. **Reports**
 - 5.1 **Principal's Report-** Mike Ireland
 - 204 students
 - student placement takes a lot of thought
 - still productive week
 - use the three days to do testing
 - AR, Math, Spelling, Writing
 - these test help to ensure students are placed accordingly
 - Library-Mrs Fowler
 - also literacy support and Mr. Silverton support
 - library Mrs Carlson also available in the library 1 day a week
 - Band-Mrs Jubenville
 - able to borrow band stands from McGirr
 - drum set is on loan
 - many instruments are accounted for
 - perhaps only \$300 needed from \$1000 allotted in budget this year
 - very excited
 - Gr 7 have band Tuesday afternoons and Friday morning.

Cilaire Elementary School
Principal's Report to PAC

September 16, 2009

School Events for September/October

September 8	First Day of School
September 16	PAC Mtg. – 3:00 pm – Library
September 18	School wide Westwood Lake Run & Picnic
September 24	Open House – 6:30 – 7:30 pm
September 24	Photo Day
September 25	Terry Fox Run
September 28	Pro-d Day – students <u>not</u> in attendance
October 16	1:30 pm – Fine Arts Performance – Norman Foote
October 14	PAC Mtg. – 3:00 pm – Library
October 12	Thanksgiving – schools closed
October 19 - 22	Parent /Teacher Conference Week – students
dismiss at 1:45 pm all week	
October 23	Pro-d Day – students <u>not</u> in attendance
October 27	Small Schools, North Zone Cross-Country Meet
October 31	Hallowe'en

Information Items

School Start-up

The school start-up went, from my point of view, quite smoothly even with the addition of an addition class. Even though we weren't able to get the students into their assigned classes until Monday morning, the vast majority of parents and students were pleased with the class placements. Staff stayed after school on Friday to place the students in the classes. The procedure that we followed was as follows: the last year teacher(s) met with the new teacher(s) and discussed which would be the best placement for each student. If there has been a parent request, we tried to meet this request, if possible. During the first week, the students were actively engaged in academic activities. As well, a variety of testing was done that will enable the receiving teachers the necessary information to allow them to set up an appropriate educational program for each student. By adding the additional class meant that the school's multi-purpose room will be the portable. Music and band classes will be held there.

New Staff

Mrs. Carlson, who comes to us from Uplands and Pauline Haarer, will be teaching grade 5/6 with me; Mrs. Fowler, who has been on leave, will be our new librarian and will teach in the grade 1/2 class; Mrs. Jubenville, the new grade 7 band teacher; Mrs. Hagarty-Rogers will be in the grade 3 class as well provide some prep, and Mrs. Henoch, a new EA.

Band

Band is starting. We have located some band stands and hopefully a full drum set, as well as 5 instruments on loan from the CRC. Band will be on Tuesday

afternoon and Friday morning. We may have to pay for some parts for our drum set if we cannot borrow a drum set.

School Run and Picnic at Westwood Lake

This annual event will be taking place this Friday. Grades 1 – 7 will leave the school at approx. 9:30 a.m. by school bus. Kindergarten students will be transported by Parent Driver/Volunteers leaving Cilaire School at approx. 9:30 a.m. Our first activity will be a healthy walk/run on the trails. The students in Kindergarten - Grade 3 will do a shorter trail and those in Grades 4 – 7 will go all the way around the lake. The trails will be clearly marked and we will have many adults on the trails as well. Once the walk/run is complete, students will be able to relax on the beach, enjoy the small playground and eat their lunch before heading back to the school. We will return to the school by bus at approx. 12:30 p.m. The Kindergarten class will return to the school at 11:00 a.m.

Sports

We are just getting started with the fall sports programs. Mr. Drexhage will be coaching the boys bantam boys football (grade 6 and 7) while Mr. Gillies and Mr. Ireland will coach the girls bantam soccer team (grades 6 and 7).

-please note the addition of Ms. Scott in grade 4/5 on our staff

5.2 Treasurer's Report (Diana King)

-still haven't paid for swimming

-still need to fill in the treasurers position, remember Diana is only filling in till a new replacement can be found

-would like to have another spot opened up that is just for Grant writing

-there are a lot of Grants available just need to apply

5.4 DPAC Report- no representation

-position vacant

5.5 School Planning Council-

-did not meet yet this year

5.6 Teacher's Report- Ken Hird

-Thank you for coming on your day off to attend the meeting

-Ken commented that there was a good school start up this year

-all the teachers at the school are very good, and part of a great dynamic

-very happy to be here

5. Fundraisers:

a) Band-

-\$1000 in budget for band, so far might only need \$200-300 as discussed above

b) Lecture for Parents Fall-Mary V

-will contact Leanne and organize this event

- Mike Ireland confirmed that the library is available at any time
- also note that event can be a fundraiser and available to other schools

- once time, date set Mike will send out to other schools

c) Committee for Assessing school upgrades- Arlene –progress

- School upgrades

- Mr Gilles new flooring complete

- not expecting too much with this new budget, after rejection of facilities plan last year, reserves of \$1 mill already used up by the district which resulted in 16 layoffs in maintenance department

- Safety officer

- discussed with Mike Ireland that Asbestos is very minimal in the school.

- map shows only some in piping and in ceilings of bathrooms

- Temp of computer room still an issue

- any ideas?

d) Dance- Halloween Dance- October 30 2009 (Arlene)

- 6-9pm gym booked

- pre sale of tickets? \$2/ person or \$5/family

- raffle? 50/50?

- concession?

- yes lets have popcorn?

- Mike will look at borrowing the popcorn machine from McGirr ?

- we need to buy more popcorn

- plus other snacks?

- Mary V will work the concession any other volunteers?

- Prizes ? best costume

- decorating?

- music?

- more discussion and planning needed.

e) Bingo –Mary Vassilopoulos

- Dates set for November 6 and 13

- Mary V and Leslie Domino will attend the Bingo hall to make sure our grant money keeps coming

- we received \$4400 approx. last year from Gaming Funds

- Direct Access funds will be halved this year from \$20/student to \$10 per student

f) Other-fundraisers-

- see email

- From: Frank & Laurie [mailto:mountaingrown@shaw.ca]*

Sent: Wed 09/09/2009 10:23 PM

To: Michael Ireland

Subject: fund raising suggestions for PAC

Hello again,

Sorry, I forgot to include my suggestions for the upcoming PAC meeting as I am not able to attend.

Family Rummage Sale in the gymnasium – children may enjoy swapping/selling toys and books to friends also.

Pizza sales to Cilaire families and friends through New York Pizza.

Purdy's chocolate sales - Purdy's provides catalogues during the Holiday season and the school receives a portion.

Fun night in the gymnasium with an auction, raffle tickets from local companies, cake walk, games. prizes, popcorn sales.

I am aware some of my ideas may not be viable. However, I would be willing to assist if any way.

Thanks so much.

Laurie

-Thanks for your great ideas Laurie!

-Discussion:

-Purdy's chocolates unable to be done, not in Healthy food plan (Mike)

-Grade 7 usually do the Pizza sales, but could be a PAC option if they don't do it this year?

-Fun night would require an organizer? Could incorporate some ideas into the Halloween Dance night

-ideas will be kept for further thought.

➤ **Planners-**

-please note that the decision to not include planners as part of the 2009-2010 'welcome package' for the grades 5, 6, 7 was a joint decision between staff and PAC . Many teachers did not use these items, also students have other forms of planners eg. electronic and are moving away from school planners.

-Mr Hird 4/5 grade will still be supplied for both grades for ease

-Ken Hird comment that finds perhaps 30-40% of parents look at them.

-Planners cost PAC \$8/student

➤ **Magazines-Arlene**

-will be distributed to students within the week

➤ **Fairway Market** –keep collecting receipts!

➤ **Campbell Soup Labels**-keep collecting!

➤ **Bottles**-keep collecting and donating to Cilaire Elementary PAC

➤ **Beer/Burger** ? Liz

-was a lot of work, still a viable fundraiser but would need a volunteer to take on this project

-Ann-also competing with all the sports groups doing this type of fundraising.

- **Coffee Sales?**
 - was a grade 7 fundraiser last year
- **Goods and Services Auction –Micha**
 - was a great fundraiser at past school
 - some silent and some live auction items from business
 - possible fundraiser, but needs a volunteer
- **Possible to donate funds directly to the PAC**
- **Christmas Cards-**
 - where children make cards etc.
 - Micha comment that it's a lot of work and the \$ benefits are not very great
- **Plant Sale-**
 - Mary P and Betty will go ahead with this event next year
 - Micha inquiry about Garden Club?
 - Mary P- yes we do that in the spring and try to include the children. Quite successful.

g) Hot Lunch- Joseph (Quizno's)
-still would like to go ahead with the program as set up last year. Would like volunteers. Mary V will add to the newsletter. Will plan for the last Wednesday of each month. Pizza might be added to the menu.

h) Christmas Craft Fair- Tina Bishop
-would like to not go ahead with the Craft Fair this year and use energy and funding for another project.

OTHER:

- Betty inquiry into hand sanitizer stations in classrooms?
Re: H1N1 flu virus
 - (Mike) Safety officer from Vancouver Island Health Authority assured that 10 sec vigorous washing of hands will be effective.
 - janitors are instructed to fill soap dispenser and paper towels every night
 - cost of individual hand sanitizer station at classroom expensive

Motion to adjourn meeting at 4:05 pm by Katie Weber
Second by Mary Vassilopoulos
All in favour
Meeting adjourned

Next meeting October 14 2009