

**Cilaire PAC minutes
October 8 2008**

1. Welcome meeting commenced at 3:00pm

- Attendance: Arlene Deptuck, Dianna King, Mary Vassilopoulos, Corinne Labas, Tina Hales, A.de vries(student teacher), Chris Gorden (student teacher) Roni Manhas, Alannah Peet, Brenda Westmacott (teacher representative) Mike Ireland (Principal's) Betty Murray, Joseph Mottahedeh .

2. Review October 8 2008 Agenda

- Addition of #7 c) email d) Christmas craft fair e)movie night f) plant sale g) Christmas raffle item donation h) grade 7 fundraiser
- Addition of #10 Other
- No formal motion is made for changes

3. Accept September 10 Minutes

- Reviewed by all present
- Arlene motions to accept September 10 2008 minutes
- Mike Ireland second's the motion
- All approve All in favour
- Motion passed

4. Reports

4.1 Principal's Report (Mike Ireland)

- See attached
- Student leadership committees are being formed
- Sports football/soccer
- Student teachers

4.2 Treasurer's Report (Dianna King)

- 2 grants received \$4200 which arrives in bits \$355/month
- and the direct access grant of \$4280
- These grants have regulations and stipulations on how they should be spent, will review and present at next meeting. Eg gaming should be less than \$500
- We also need to make sure not to hold to large of a balance, or else it will seem as if we are not in need.
- Changes to bank account name need to be made.
- Dianna puts forth the **Motion: To change the bank account name at the Bank of Hong Kong from: Cilaire School Bingo Account to: *Cilaire School Gaming account Cilaire School PAC***
- Corinne Labas second the motion
- Discussion, All approve All in favour
- Motion passed

- Magazine sales were on target at projected budget of \$2480.89! Also note that these magazines may be renewed throughout the year and we will still be able to collect the appropriate funds for this.
- Playground enhancement could be an option? Add to the newsletter for committee?
- Sporting equipment?
- -Mike: Jacquie received a grant for \$1900 for equipment in June and the staff are spending these funds to replenish the balls etc.
- Canadian maps? Discussion (Mary) that maps especially new territory of Nunavut are drawn in on many classroom maps.
- Alana **Motions: To purchase 7 rolldown Canadian or World Maps for the classrooms at a cost of approx. \$180 each?**
- **Second by Mary**
- **Discussion All approve All in favour**
- **Motion passed- Mike Ireland will look into the completion of this motion.**
- Roni has volunteered to do the Royal Bank deposit once a week. Thank you Roni

4.3 DPAC Report –still no representative

4.4 School Planning Council (Mike Ireland)

- Signed off on the plan today and that was put together and modified at the end of June. Now we must implement the plan.

4.5 Teacher's Report (Brenda Westmacott)

- Easy transition with student teachers all moving forward

5. Hot Lunch (Joseph Mottahedeh)

- There were a few bumps with the first hot lunch of the year, realized that with more selections there were a few more problems. Joseph Mottahedeh will be working on a program to make it easier for distribution eg. labels?
- Only three extras were made instead of the 12 in the past ...
- More volunteers needed
- Thank you to Anita for all her help
- Hot lunch made a profit of \$137.85! excellent
- Thank you to Joseph Mottahedeh

6. Bingo (Mary)

- Bingo dates set for November 21 and 28, 2:30- 5:30
- Leslie Domino has volunteered to be our representative for this event
- Mary will also join her

7. Fundraisers

a) Bottle depot

- Accounts have been set up at the Mostar and Fremont (off McCargile) locations. Parents sort and then let the cashier know that the funds for the bottles are to be donated to the Cilaire Elementary School account, initials and totals are needed to be added to the ledger by staff. Payment can be every few months and must be called in advance for payment, cheque to be issued.

b) Cookbooks

- Please note we have many cookbooks still for sale \$5

c) Email

- An email account has been set up to be included in all PAC correspondence cilairePAC@live.com

d) Christmas craft fair (Tina Hales)

- Needs about 8 tables, will call Carol at 741 5244 to check for available dates perhaps December 4 or 11?
- Tina would like the grade 7 to host a puppet show for the younger children to prevent a lot of running around like last year
- We can sell Hot chocolate milk instead of hot chocolate which will fit in with the healthy food guide
- Will look into a healthy cookie
- Craft fair budget is approx. \$130

e) Movie Night (Arlene) October 23 2008

- Need helper for popcorn sales etc.
- Discussion about fee for using our own facilities etc. all part of liability and insurance
- Arlene will handle the popcorn sales and look into the hot air poppers etc.

f) Plant Sale (Betty)

- Set a date for May 2 2008
- Hanging basket fundraiser? Still looking at sources
- McGirr Elem (Mike) did this fundraiser in the past and had to order 350 baskets and ended up at a loss
- Tables need to be organized

g) Christmas raffle draw (Corinne)

- Mr. Gilles approached PAC members about donating crocheted doll clothes as a raffle option for the Christmas Craft fair.
- Dianna will look into a gaming/raffle license so that we may sell tickets for this draw

h) Gr. 7 fundraiser (Roni)

- Pizza from NY style Pizza . Frozen all orders need to be in by November 7 with delivery date of November 21 2008
- Fundraising for grade 7 class for end of year Camp

8. Computer Lab replacement (Mike)

- We are hoping with PAC support to replace our school computer lab. The original price tag was thought to be in the \$3000.00 range but I have been informed that the needed wiring upgrades could cost between \$6000 and \$7500. I have contacted the district to get some assistance around this but as of today I have heard nothing further.
- The breakdown of costs would be:

30 used computers (and increase of our current lab of 20) from Computers for Schools	\$3000
Wiring upgrades	\$6000
Total	\$9000

The school has approximately \$1650 in equipment replacement funds that we would put towards this, so depending on district funding, the PAC portion would be between \$4500 and \$7500. I realize that if the cost would be at the upper end of the range, it would be impossible for PAC to fund this endeavor. The other possibility would be to only replace the existing computers as well as adding perhaps four more for a total of 24 computers (enough for a primary class but short of the 30 needed for a full intermediate class). In this case the total cost would only be in the \$2500-\$3000 range.

10. Other

- Letter and donation received
- Mount Benson Elementary donated \$60 from to our school, from the remaining PAC funds. This school was closed as of June 2008 due to enrollment and budget costs. Two children from Mount Benson are attending Cilaire; the PAC felt a need to donate funds to help these students in their new school.
- What a wonderful gesture of community spirit.
- Arlene will send a Thank you note.

Motion to adjourn meeting at 4:30 pm by Arlene

Second by Corinne

All approve All in favour

Next meeting November 12 2008