

**PAC Meeting Minutes
May 12 2010**

Meeting begins: 3:05pm

Attendance: Arlene Deptuck, Corinne Labas, Dianna King, Mary Vassilopoulos, Alana Gaetz, Micha Prins, Liz Laidlaw, Mary Paday, Mike Ireland, Diane Jensen (teacher Rep)

1. Review May 12 Agenda-Reviewed by all present
2. Accept April 14 2010 minutes-all reviewed
Motion to accept minutes Liz Laidlaw
Second by Corinne Labas
All approve
Minutes approve

3. Reports
5.1 Principal's Report

Cilaire Elementary School

Principal's Report to PAC

Date: May 12, 2010

School Events for:

May 8	Plant Sale
May 11	Swimming – Division 6 Norman Foote and whole school performance
May 13	Swimming - Division 5
May 14	Drum Group to Uplands
May 17	Class Photos
May 18	Swimming – Division 6 K – Morrel Sanctuary
May 19	School Track Meet
May 20	Swimming - Division 5 Welcome to Kindergarten
May 21 Gardens	Drum Group to Malaspina
May 24	Victoria Day Holiday
May 25	Division 5 to Vancouver
May 27	Zone Track Meet
May 28 Park	All School Swim – Bowen
June 3	Divisions 3 & 4 to Victoria
June 4	Neighbourhood Clean-up Grade 7 – Xtreme Games
June 7 – 9	Grade 7 to Camp Capernwray
June 10	District Track Meet

BUDGET MEETING AND PRESENTATIONS

On Thursday, May 13, The Board of Education of School District 68 is holding a meeting for public input on the proposed budget for 2010-11. The meeting will be held from 6 p.m. to 9 p.m. in the NDSS Gymnasium. Those wishing to make presentations should contact ckelt@sd68.bc.ca or call 250 754-5521 by 12 noon on May 13. The format of the evening will be a short district presentation, followed by presentations from the public. If there is time after the presentations, short questions and comments will be taken from the floor. It would be appreciated if questions could be submitted in advance to ckelt@sd68.bc.ca. Information about the proposed budget is available at www.sd68.bc.ca.

GRADE & BAND

I am in the process of getting back surveys from parent of current grade six students around their support for our mandatory grade 7 band program. To date, overall there is support from parents for the school to continue with the program, however a number of parents have indicated that they would need some sort of support for their child's instrument. Hopefully between the "new" instruments that we will be able to purchase from the grant plus access to district instruments will alleviate the need to provide financial assistance.

SPORTS REPORT

Students in grades 3 – 7 are busy training for the school track meet Wednesday. As in past years this is joint meet in which our students will compete with students from Forest Park. The school is in desperate need of parent helps for this meet. Please let me or the office know if you are available to help for all or part of the day.

SCHOOL PLAN

The staff and the members met on the afternoon of the April PD Day (April 26th) to review the current school plan and to make recommendations for the plan to next year. At this moment, the school is looking at only having one goal – a literacy one, with continued emphasis on improving reading but with more of a focus next year on improving student writing skills. The current school plan had a second goal – healthy living, which the staff and SPC felt was no longer needed because it is so ingrained in what the school's belief are.

STUDENT LEADERSHIP CONFERENCE

This conference went really well. I took 11 students with me and they learned a number of key elements around what it means to be a student leader. Thank you to PAC for their continued support around student leadership.

STUDENT REGISTRATION – 2010-11

Our registration for kindergarten of in-catchment children for next year has been slow so far. If you have a child or know of one who will be entering kindergarten at Cilaire next

year, please have them come in and register them. They have until June 15th to be guaranteed a spot for next year.

Discussion:

Corinne starts the discussion with regards to the district calendar changes. Would add 8 min to the day, for an extra week during Spring Break. Staff affected by the wage loss would be staff on an hourly wage. Many factors to consider when planning the closure. Discussion continued, we are one of the last Districts to implement this change on the island in our area.

Band-Discussion about next year, teacher instruments etc. Mike encourages parents to come to him with their questions and queries about the program. Some students are disruptive in class and measures have been taken to remove them from class and advise parents of the situation. Next year earlier measures will be taken for those that are disruptive.

Mostly positive feedback from the survey that went out to Grade 6 students.

Mrs Williams has announced her retirement. A full time Kindergarten posting will be available next year, not sure if Mrs. Wright will be eligible.

Mike Ireland had a great performance review and is now officially a Principal. Congratulations!

5.2 Treasurer's Report- Budget planning -Dianna

Fundraising ideas:

- Bulb sales ? – Mary P says that it wasn't that hard to do, could canvass the neighbours?
- Magazine Sales-will be added to the newsletter and PAC newsletter on a regular basis not big Magazine push with student sales.

Discussion was that the prizes were difficult to not share with the other students, how to differentiate prize for 3 sales vs. 2 ?

Table this until September!

- Bottle returns-Wednesday seemed like a good idea. Could try and sort in parking lot then not so difficult? Will need to have more help with this fundraiser.
- Fairway Market-push remember there is no limit
- Plant Sale-sell more hanging baskets perhaps to the neighbours?
- Raffle-Patty suggested-hold for now-Corinne will discuss with her
- Beer and Burger night?-still possibility?

Need bigger fundraising for next year.

Working Budget:

CATEGORIES	Income as of -May 1	Working Budget2010- 2011
Grants		
BINGO		
Direct Access Grant (per student)		4,000.00
Interest	1.09	
Band Grant-		1,500.00
Fundrasing Projects		
BULB SALES		
Bottle Returns	886.00	1000.00
Winterlude/Beverage & Burger		
Fairway Market	2,747.65	3000.00
Hot Lunch	581.34	600.00
MAGAZINE		
SUBSCRIPTIONS	1,629.54	200.00
Miscellaneous		
Spring Plant Sale	(830.00 on General Ledger)	2000.00
Movie Night		-
Dance	754.13	500.00
Olympic Fundraiser	128.00	-
Purdy's Chocolate Fundraiser	880.80	1000.00
TOTAL	9,608.55	\$13 800.00

Cilaire PAC Budget				
Budget 2009-2010				
Cilaire PAC Budget				
EXPENSE CATEGORIES	Description		Working Budget 2010-2011	Budget 2009/2010
Business Expenses			175	175
Bursary			250	250
Band/Music Program			1500	1000
Gifts	Teacher/staff leaving		200	250
Classroom Fund 2009-2010	Based on 200 students		2000	2400
Family Studies	Workshops for gr 5-7		1800	1800
Fun Day			400	800
Grade 7 grad			300	300
Kiosk	restocking		700	700
Learning resources	Assist school in accomplish goals		1000	1000
Library Fund	Books and reading supplies		1000	1000
Non-core supp.	Learning assist fine arts etc		600	600
Principal's Fund	Visiting authors, workshops etc		1500	1500
Social Events	Special events for students	200		200
Sports equipment	Replacing and upgrading		500	500
Student assistance	Supplement inner city funding	500		500
Student planners	To assist with personal planning		800	800
Transportation	Bus Transportation	2500		2500
Miscellaneous				
Student Leadership Program			500	500
Special Project	Computer Smart Board		0	
P.E. Learning outcomes	Swimming		0	2400
Total			12000.00	\$ 19,175.00

Discussion about removing swimming. Difficult decision for those students that would otherwise not have this opportunity. Perhaps add to newsletter that Parks and Rec offers toonie Tuesdays etc. Teachers are also able to offer swimming as a class.

5.3 DPAC Report- no report

5.4 School Planning Council-Liz

Suggestions for School Goals for 2010/11 from School Planning Council

1. Combined Reading & Writing - continue with reading goal using Reading Power as guideline. Writing goal - use Write Traits and binders currently in primary classes to build on a cohesive scheme for writing.
2. Numeracy - make it a focus and identify areas/grades that need attention?
3. Social Responsibility - something around KIVA loans by class (<http://www.kiva.org/>) or getting classrooms involved in local projects that highlight social responsibility.

Summary of Program Highlights - continue to see a list of related or not directly related programs that are notable for our school - things that have come about due to previous school goals and are now incorporated into our everyday at Cilaire School.

- o Accelerated Reader program
- o School wide silent reading time set aside each day

- o Variety of assessment tools used – with everyone beginning to use Diagnostic Math, DART, school wide writes, and Benchmarks
- o Have scheduled daily physical education
- o Principal's Encouragement
- o Literature Circles and Guided Reading
- o School wide problem solving questions posed each week – the challenge is put out to all students
- o Implementation of Daily Physical Activity
- o School wide runs – twice a week all year
- o Student committee structure
- o Member of the Healthy Schools Network and the Network of Performance Based Schools
 - o Use of staff Book Club to provide a great basis for common dialogue.
 - o Connecting Pro D activities to our goals as much as possible.

5.5 Teacher's Report- Diane Jensen

- Great grade 1 class focus on reading and writing
- Accelerated Reader tests are on order!
- Teachers are ok a bit of uncertainty for next year

5. Fundraisers/Other:

a) Plant Sale-summary-Mary Pady

- Great donations
- lots of plants still left over, Mary made an extra \$60 this week!
- Mike will send out the announcement to the other schools
- Hanging Baskets will be photographed before and after for more sales next year! Canvass neighbours!
- Thank you to all the hard work of Mary Pady and Betty Murray

b) Bottle Depot-Mary V- updated total \$ 866.00 deposited by Connie Hunt

c) Teacher Appreciation Luncheon-Arlene/Mary P/ Corinne will organize

d) Popcorn machine-status

- till looking for a bargain! Might be a good idea to buy one from Harland Fairbanks?

e) S'cool Fundraiser –success!- see letter attached.

- We have chosen Sept 13 at 11 pm for our presentation at the school.
- See attached letter.

April 26, 2010.

Dear Successful Applicants:

On behalf of S'Cool Life Fund, I am pleased to advise you that you have been successful in your application for a grant in the amount of \$1500. We are delighted that these funds will help to fulfill your students' DREAMS in Drama, Recreation, Extra-curricular, Art, Music or Sport.

In order to complete this process, we require the following five items:

1. Select an Event Date:

S'Cool Life Fund raises funds through Prizm owned and operated restaurants under the KFC, Taco Bell and Pizza Hut brands. Restaurant managers and store team members across Canada work very hard to assist us in making our grants possible and we would like to celebrate with our fundraisers by establishing a date for your local representative to visit your school and present the grant cheque to you and your students. We ask that you incorporate the cheque presentation into a school assembly on one of the following dates in September to coincide with the beginning of the 2010-11 school year: **Monday September 13, Monday September 20, Monday September 27 or Monday October 4 2010**. Please email your preferred date and time to info@scoollifefund.ca and we will make the arrangements with the presenter.

2. Contact Media:

To assist you with your event, enclosed is a S'Cool Life Fund **media backgrounder**, a **media advisory** and a **media release** to help you tell the media and your community the good news about your S'Cool Life Fund grant.

We encourage you to share this announcement with parents, family and friends within your community.

3. Your BN/Registration Number:

If you have not already done so, Revenue Canada requires that you please submit your school board's BN/registration number. You can request this number from the board's finance department. Typically it is 15 digits long and ends in RR0001/2/3, although this does vary from board to board across the country. For schools in the province of New Brunswick where this number is not available, we request a receipt from your school district where possible.

4. Proof of Funds Spent:

As required by Revenue Canada, upon purchasing your items please send copies of your receipts to fax # **905.426.6063** or by mail to the address below.

5. Feedback

Please send us photos, video or feedback of your project and/or event for our website. Please send these to info@scoollifefund.ca or to the postal address below.

We sincerely hope that our contribution will assist you in making everyday school life exciting and inspiring for your students and we thank you for your commitment to the kids.

Yours sincerely,

Kathleen Sween

S'Cool Life Fund 1.866.362.4321

f) Fundraising idea-Patty Loewen by email- addressed in Treasurer's Report

Meeting adjourned 4:20pm by Micha
Second by Corinne
Next Meeting June 9 2010